

INTERNET AND DIGITAL DEVICE USER AGREEMENT FOR YEAR 4 - 6 STUDENTS

BACKGROUND

Our school is committed to enhancing our students' education through the use of new technology and via access to the internet. Students need to be protected from exposure to inappropriate online material or activities, to be aware of the risks associated with some online activities and to adopt protective online behaviour. The Department of Education makes every reasonable effort to achieve this by educating and informing students and parents, as well as by putting measures in place to monitor email traffic and internet access.

The focus of our technology program at Winthrop Primary School is to assist our students achieve a level of digital fluency. This does not simply mean building technical prowess or literacy, but more developing critical thinking skills and cross-platform expertise, enabling them to thrive in a 21st Century digital world. Computers, cameras and other digital devices will increasingly be incorporated across the curriculum.

The devices will be used as individual and group learning tools and only in a supervised environment. The Department of Education have restrictions in place to prohibit access to inappropriate websites. It is important that students take seriously their access to this technology and the responsibility it entails.

If you agree to your child using digital devices and accessing the internet in a supervised environment, please:

- read this document with your child
- discuss the implications of the requested commitment
- complete the *User Agreement*.

INTERNET & SOFTWARE

The Internet at Winthrop Primary School is to be used for educational purposes only. Access to the internet through this school is available to all who sign this agreement.

- I will access my Department of Education email account/CONNECT, through the Connect Platform.
- I agree to follow all teacher directions regarding use of the Internet.
- I will only access the Internet when supervised by a teacher and will only access information that is appropriate and relevant to the work I am completing.
- I will take care of computers and other devices that I use and will show responsible behaviour at all times.
- I will be considerate to others, treating them as I would like to be treated, and only use polite language when communicating using the Internet.
- I will not reveal any personal information online including my surname, personal address, phone number or that of other students.
- I will not access web based email (eg Hotmail, Gmail), online games, chat rooms or instant messaging services when using a computer at school.
- I will not access sites that I have been told not to access (eg YouTube, Facebook, Octagon, Minecraft) unless the teacher gives express permission.

- I will tell the teacher if I see something that makes me feel uncomfortable.
- I will not illegally copy, or share software or music, or knowingly spread computer viruses.
- I will only download or upload information with the permission of the teacher.
- I will not access, or attempt to access, inappropriate material.
- I will only use AirDrop, or share files, with permission of the teacher.
- I will not change Internet settings on my school profile without permission.
- I will only take photos or videos, and upload and share them, with permission.

DEVICES & HARDWARE

Including (but not limited to) laptops, desktops, digital cameras, iPads

Winthrop Primary School provides access to digital technology to students and teachers for group and individual work in classrooms. School staff will be monitoring the use of these devices.

I agree to follow the rules set out below when using digital technology at school:

- I will follow all of the teachers' instructions when using the devices
- I will not give out my password to other people
- I will not let other people log on to my account
- I will tell the teacher if I think someone is using my account
- I am responsible for anything that happens when my account is used
- If I download pictures or work I will state the source
- I will not give out the name or contact details of any other person without my teacher's permission
- I will take care of all the equipment
- I will not access or attempt to access inappropriate material.
- I will ensure any message I send or work that I publish is polite, carefully written and well presented

I understand if I break the rules:

- I will be held responsible for any breaches caused by myself or another person using my account.
- I may not be allowed to use my computer at school or at home.
- I understand that if my child breaks any of the agreements stated above it may result in consequences as determined by the teacher in accordance with the school's Behaviour Management Policy.
- I agree to abide by the *Internet and Digital Device User Agreement*.

Name of Student: _____

Year and Room Number: _____

Signature of Student: _____

Signature of Parent: _____

Date: _____

Please sign and return the User Agreement to your child's teacher.