

# Winthrop Primary School

~~8 June, 2023~~ *10 August 2023* School Board Meeting Minutes

**Apologies:** Viv Miguel

**Attendees:** Brad Holme (Chair), Viv Miguel, Karina Meldrum (Principal), Han Ho, Chelsea Packer, Trish Davison, Simon Dufall, Angelia Figliomeni, (via WebEx) Glen Yeo, John So

**Minutes:** Simon Dufall

**Commenced:** 4.30 pm      **Concluded:** 6pm

TOPIC	DISCUSSION	OUTCOMES/ ACTION	WHO
<b>Welcome and overview of extraordinary meeting</b>	<ul style="list-style-type: none"> <li>Overview of reason for extraordinary meeting by Principal</li> </ul> <p>Principal tabled DoE document, "The Standard" Principal walked board through the document, referencing Public Schools Review process.</p>	For information Perusal of DoE documents and noting by school board	Principal Karina Meldrum
<b>Relationships and Partnerships Domain</b>	Principal outlined Understanding the foci and scope of the Relationships and Partnerships Domain.	For information Perusal of DoE documents and noting by school board	Principal Karina Meldrum
<b>Identification of 2024 Foci – Drafting of 2024 – 2026 Targets</b>	<ul style="list-style-type: none"> <li>Principal guided discussion of new business plan – selection of targets and foci.</li> <li>Cross reference and review of current Business Plan was utilized to refine targets, milestones and commitment statement.</li> </ul> <p>With the input of the school board:</p> <ul style="list-style-type: none"> <li>A commitment statement was drafted</li> <li>Strategies were identified to meet foci</li> <li>Success indicators were stated</li> </ul>	School board input into writing Relationships and Partnerships domain of Business Plan	All board members
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>Draft of Relationships and Partnership Domain was completed by the school board.</li> <li>Drafted document will be presented at SDD on 19<sup>th</sup> August to support and inform staff input into this domain of the new 2024 -2026 Business Plan.</li> </ul>	Drafted domain complete	Karina Meldrum

Signed: *BC Holme* (School Board Chair)  
 Signed: *31-08-23* (Principal)  
 Date: *10 August 2023*