

School Board Meeting Agenda

30th Nov, 2023

Chair: Brad Holme

Secretary: Simon Dufall

Commence: 4.30 pm

Present: Brad Holme, Chelsea Packer, Glen Yeo, Han Ho, John So, Karina Meldrum, Simon Dufall, Vivienne Miguel, Trish Prince

Apologies: Angella Figliomeni

Not Present: Glyn Geen

Topic	Discussion	Action	Who	Time
Open Board Meeting	There were no public attendees.	For information	Brad Holme	1 min.
Welcome and previous minutes	Review of minutes of ordinary board meeting on October 26 th , 2023 Unanimously noted that they were a fair and accurate representation of the minutes.	For approval	Brad Holme	5 min.
Finance Report	As per previous meeting – staffing / enrolment resourcing overview <ul style="list-style-type: none"> Projected Enrolment: 584 Students Projected Classrooms: 20 20 FTE classroom Teachers 0.6 FTE DoTT provision EC Classes full in K, Yr 1, Yr 3 with no more than 6 places for local area enrolments in any other year level. 4 x 0.8 Specialist areas – Japanese, Health, PE and Science 1x 1.0 Specialist area – Music School conducted a recruitment process in Term 4 to attract a pool of high-quality staff members who can be appointed to placements at WPS over the next 12 months. There are 4 new appointments in EC – reflecting the school's strategic focus on Early Intervention. Staffing for 2024 is complete and finalized based on a the proposed 20 class model. Karina discussed and explained the school structure for 2024 and it was noted by the Board.	For noting.	Karina Meldrum	10 min.
Uniform	Will be launched to community early next week as per preferred design selected by community. Endorsed by the School Board at meeting on 26 th October. P&C Executive and Uniform committees have approved order of fabric – stock will be available for Term 1, 2024. Noted by the Board	For noting	Karina Meldrum	5 min
School Development Days	Endorsed by the school board at 26 th October, 2023 meeting are as follows: <ul style="list-style-type: none"> 29th and 30th Jan 26th April 16th August 7th October 13th Dec These have already been communicated to community. Previously approved and noted by the Board	For noting	Karina	2 min
NSOS survey results	Parents – 77 families Staff- 33 Students: 104 Parents average: 4.4 Staff Average: 4.6 Student Average: 4.05 Highest ratings Parents: I can talk to my child's teachers about any concerns Staff: The school looks for ways to improve Students: Teachers expect me to do my best Lowest ratings Parents: the school takes parents opinions seriously Staff: student behaviour is well managed Students: student behaviour is well managed / I can talk to my teachers about my concerns Noted by the Board.	For noting	Karina Simon	5 min

Quality Teaching @WPS Handbook	<p>Quality Teaching at WPS Handbook – whole school collaborative approach Comprising of Contents</p> <ul style="list-style-type: none"> • 2024-2026 Business Plan Overview – attached • 2024 -2026 Business Plan (Full) – attached • Collaborative Leadership Model – attached • Teaching and Learning @ WPS – A Collaborative Leadership Overview- attached <p>Noted by the Board</p>	For information	Karina	30 min
Other Business	<p>On behalf of the principal, staff, students, and community, thank you – to the Board Chair, Brad Holme, and all members of the school board, for your ongoing support, input, and skill in playing an intrinsic role in the governance of our school. Have a safe and joyous holiday break.</p> <p>A thank you from Karina Meldrum noted by the board.</p>	For noting	Karina	3 min

Signed: _____ School Board Chair
Date: _____

Signed: _____ Principal
Date: _____